



IPSWICH BOROUGH COUNCIL

BEREAVEMENT SERVICES

TABLE OF FEES & CHARGES

1st April 2018

BEREAVEMENT SERVICES

THE CEMETERIES OFFICE, 10 CEMETERY LANE, IPSWICH, SUFFOLK, IP4 2TQ

01473 433580

2nd March 2018

Cremation and Associated Costs

Fee includes use of chapel including all music facilities, slideshow facilities, a biodegradable ash container, use of waiting rooms, toilets, water refreshment and all attendances after the Funeral Director or other has placed the coffin on the chapel bier within the catafalque.

Medical Referee fees **are** included; this fee currently stands at £18.00.

Environmental Fees (Mercury Abatement) are included: this fee currently stands at £54

Description	Charge
Hospital Contract Cremations	154.00
For the cremation of the body of foetal remains, a stillborn child or of a child whose age of death did not exceed four year <div style="text-align: right;">< 0-4</div>	154.00 **
For the cremation of the body of a child whose age at the time of death exceeded four years but did not exceed seventeen years <div style="text-align: right;">5-17</div>	223.00 **
For the cremation of the body of a person whose age at the time of death exceeded seventeen years <div style="text-align: right;">18 ></div>	730.00
For the cremation of the body with NO Service (available between 8am -9.30am and 4.15pm only)	470.00
For the cremation of body parts of a person of any age <div style="text-align: right;">< 0-18 ></div>	121.00
For the use of the Old Cemetery Church or Crematorium Chapel for a memorial service only or a booked or taken extended service	206.00

** No Charges for burial or cremation fees for parents and guardians of children of the Borough of Ipswich under 18 years of age.

Description	Charge
The scattering (the loose interment) of cremated remains, cremated here and placed in the lawn of the month of cremation, or alternative lawn and unattended	F.O.C.
The scattering (the loose interment) of cremated remains, cremated here and placed within a family grave, and unattended	52.00
The scattering (the loose interment) of cremated remains, cremated elsewhere and placed in any lawn, or within a family grave, and unattended	52.00
The scattering (the loose interment) of cremated remains by a living memorial in any cemetery, and unattended Standard Rose Tree	165.00 248.00
Description	Charge
An appointment with the burial attendant to enable the witnessing of any scattering or interment	42.00
Certificate of Cremation (Register Extract)	F.O.C.
Temporary storage of cremated remains (maximum 3 months) Initial 7 days First month or part thereof Per month or part thereof, after first month	No charge 11.00 27.00
Medical Referee Fee (Set by outside agencies, subject to change at any time)	18.00

Burial and Associated Costs

Description	Charge	
	Direct to Grave	Use of Church
Burial in a public grave for which no rights of burial have been granted		
Hospital Contract Babies Burials	150.00	253.00
For the interment of the body of foetal remains, a stillborn child or a child whose age of death did not exceed four years <p style="text-align: right;">< 0-4</p>	150.00 **	253.00**
For the interment of the body of a child whose age at the time of death exceeded four years but did not exceed seventeen years <p style="text-align: right;">5-17</p>	227.00**	330.00**
For the interment of the body of a person whose age at the time of death exceeded seventeen years <p style="text-align: right;">18 ></p>	715.00	825.00

Description	Charge	
	Direct to Grave	Use of Church
Burial in a purchased grave for which rights of burial have been granted		
For the interment of the body of foetal remains, a stillborn child or a child whose age of death did not exceed four years <p style="text-align: right;">< 0 - 4</p>	227.00 **	330.00 **
For the interment of the body of a child whose age at the time of death did not exceed seventeen years <p style="text-align: right;">5-17</p>	361.00 **	464.00 **
For the interment of the body of an adult whose age at the time of death exceeded 17 years <p style="text-align: right;">18+</p>	935.00	1045.00
Each additional coffin space	198.00	

** No Charges for burial or cremation fees for parents and guardians of children of the Borough of Ipswich under 18 years of age.

Description	Charge
Burial of cremated remains to a maximum depth in a grave for which the exclusive right of burial has been granted	204.00

Description	Charge
For the granting/purchase of exclusive rights of burial in a grave space (Initial period of 50 years, renewal periods of 50, 25 or 10 years)	
50 years	
Children	New grave 165.00 **
	Re-use(Initial purchase/Renewal) 103.00
	Adult
	New grave 1339.00
	Re-use(Initial purchase/Renewal) 907.00
25 years	
Children	Renewal only 78.00**
	Adult
	Renewal only 711.00**
10 years	
Children	Renewal only 52.00**
	Adult
	Renewal only 289.00

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Description	Charge
CREMATION PLOT	
For the granting/purchase of exclusive rights of burial in a cremation plot for a period of 50 years	
New plot (holding up to 4 sets)	1339.00
Re-use plot (holding up to 2 sets) (Renewal of plot for 50 years)	917.00
Renewal for 25 years	670.00
Renewal for 10 years	402.00
Re-use plot for memorial use only	824.00

Renewal period of 100 years is the maximum allowed in 10, 25 or 50 year periods of any combination

Description	Charge
MILLENNIUM SCATTERING PLOT	
For the granting/purchase of exclusive rights to use a scattering plot for a period of 50 years	
New plot (scattering up to 4 sets)	1339.00
NOTE: ASHES SCATTERED IN THESE PLOTS CANNOT BE EXHUMED AFTERWARDS. FUNERAL ARRANGERS <u>MUST</u> MAKE THIS CLEAR TO THEIR CLIENTS	

Millennium Memorial Garden Columbaria Niche		Vat	Charge
25 year lease (Initial or Renewal)			618.00
10 year lease (Initial or Renewal)			289.00
1 year lease (Initial or Renewal)			83.00
New and/or replacement plaques	208.33	41.67	309.00
Cremated remains placement fee			Nil

Description	Charge
Millennium Vaults	
25 year lease, to include provision and choice of colour of front panel	258.00
10 year lease, to include provision and choice of colour of front panel	129.00
1 year lease, to include provision and choice of colour of front panel	62.00
Front panels may be taken away blank and be inscribed by independent stonemasons, subject to conditions Inscription (<i>cost dependent on number of letters in inscription</i>)	37.50 + VAT (£45.00) Per Hour Masonry Labour Charge
14 letters per hour for cut and gild (gold leaf)	37.50 + VAT (£45.00) per hour + materials
18 letters per hour to cut and paint (silver/black)	£37.50 + VAT (£45.00) per hour + materials

Description	Charge
Registration charge for change of ownership and deed amendment (Transfer of Rights)	31.00
If Bereavement Services prepare the statutory declaration & transfer altogether	62.00
Turfing of a grave (Old, New and Millennium Traditional)	
Child 0-17	31.00
Adult 18 >	62.00
Annual Memorial Care Service – based on actual time, per hour or part thereof for child and adult spaces and enclosures (1hour minimum)	37.50 per hour +VAT & materials (45.00)
Genealogical (family) research – requested information searches from burial and cremation records (No charge made for customers own access to indices or grave locations)	Charged at 30.00 per Hour or part thereof. <i>Min charge 1 Hour</i>

Description - Cremation and Burial Cancellation Charge	Charge
In the event of a cremation or burial being cancelled within five* working days prior to the date booked a charge will be levied if it is not possible to reallocate the appointment to the same or alternative funeral arranger	78.00
If the cancellation is within three* working days prior to the date booked, the charge will be immediately applicable and any excavation works already undertaken will be charged for, in addition to the cancellation fee	78.00
Any cancellations over three days in advance of the date booked will not incur any charge	
Failure to attend appointments made with the burial attendant will result in the full charge being levied, unless cancelled within two working days prior to the appointment.	40.00

Memorials for Cremation and Burial

Cremation

Inscription in the Book of Remembrance (The charge includes entry into the Book of remembrance and one memorial card)	Vat	Charge
Two lines	Y	60.00
Five lines	Y	116.00
Eight lines	Y	171.00
Five line floral	Y	209.00
Eight line floral	Y	253.00
Five line badge, crest, natural history	Y	253.00
Eight line badge, crest, natural history	Y	308.00
Full coat of arms (8 lines)	Y	352.00

Additional Memorial Cards	Vat	Charge
Two lines	Y	27.00
Five lines	Y	52.00
Eight lines	Y	103.00
Five line floral	Y	103.00
Eight line floral	Y	132.00
Five line badge, crest, natural history	Y	118.00
Eight line badge, crest, natural history	Y	152.00
Full coat of arms (8 lines)	Y	201.00

Temple of Remembrance			Vat	Charge
Panels on 10 year lease – NO VAT ON RENEWALS				
<div style="border: 1px solid black; padding: 5px;"> 25yr renewal on panels previously taken on 25 yr lease Single 371.00 Double 577.00 </div>	Single	221.67	44.33	266.00
	Renewal			201.00
	Double	352.50	70.50	423.00
	Renewal			320.00
Tablets on 10 year lease – NO VAT ON RENEWALS				
<div style="border: 1px solid black; padding: 5px;"> 25yr renewal on tablets previously taken on 25 yr lease Single 289.00 Double 485.00 Treble 655.00 </div>	Single	177.50	35.50	213.00
	Renewal			160.00
	Double	318.33	63.67	382.00
	Renewal			287.00
	Treble	455.00	91.00	546.00
Renewal			412.00	
Niches on 25 year lease (subject to availability)				
	Single	258.00		258.00
	Renewal	196.00		196.00
	Double	505.00		505.00
	Renewal	382.00		382.00
Leather Panels placed on 5 year lease (Renewal Only Now)				
	Renewal			62.00
	Replacement	51.67	10.33	62.00
Commemorative Flower vase				
	Renewal			37.00
	Replacement	15.83	3.17	19.00
Yorkstone Tree Boulder placed on 5 year lease				
	Purchase	343.33	68.67	412.00
	Renewal			232.00
	Replacement	133.33	26.67	160.00
Vase Block placed on 10 year lease				
	Purchase	386.67	77.33	464.00
	Renewal			309.00
	Replacement	133.33	26.67	160.00
Rose Plaques				
	Standard, rectangular or oval (<i>black or brown</i>)	129.17	25.83	155.00
	Non standard, heart shape (<i>black or brown</i>)	133.33	26.67	160.00
	Non standard, rectangular + cameo (<i>black or brown</i>)	193.33	38.67	232.00
3 year lease or 3 year renewal of lease				
Replacement plaque (<i>Full present cost minus 15%</i>)				87.00
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Burial

Description	Charge
<p>For authorisation to erect or place a headstone or cross in any cemetery (including authorisation to erect memorial on a cremation plot)</p> <p style="padding-left: 40px;">Adult grave space not exceeding 3' 6" in height Child grave space not exceeding 2' 6" in height</p> <p>For authorisation to erect or place a headstone or cross in the Old, New or Millennium traditional cemetery.</p> <p>A monument in the Old, New or Millennium Cemetery traditional sections.</p> <p>Adult grave space, exceeding 3'6" in height Child grave space, exceeding 2'6" in height</p>	<p style="text-align: right;">165.00 103.00 **</p> <p style="text-align: right;">593.00 314.00 **</p>
<p>A kerbset/flatstone/ledger in the Old, New or Millennium traditional cemetery.</p> <p>Any Adult Grave Space</p> <p style="padding-left: 40px;">Std kerbset with integral headstone/mousetrap</p> <p>Any Child Grave Space</p> <p style="padding-left: 80px;">Kerbset not exceeding 4' x 2'</p>	<p style="text-align: right;">356.00</p> <p style="text-align: right;">151.00 **</p>
<p>Wooden grave surrounds (<i>traditional sections only</i>)</p>	<p style="text-align: right;">62.00</p>
<p>All burial memorial fees include the first inscription, for each further inscription;</p> <p style="padding-left: 40px;">Adult grave space or cremation plot Child grave space</p>	<p style="text-align: right;">66.00 33.00 **</p>

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General Memorials

Description	Vat	Charge
A single brick within the Millennium Rose Garden Walk of Remembrance	Y	98.00
Reservation of a brick space (blank brick–full cost applies when engraved brick replaces the blank)	Y	37.00
Baby plaque, Section 'R' Memorial	Y	120.00
Baby public grave marker	Y	80.00
Green (plastic) flower vase	Y	6.50
Individual memorial seat with bronze plaque		
4' seat		897.00
5' seat	Y	1000.00
Additional bronze plaque	Y	93.00
	Y	
Shared memorial seat scheme on 5 year lease		
For each bronze plaque purchased and displayed		284.00
For each bronze plaque renewed	Y	191.00
For each bronze plaque replaced		93.00
	Y	
Millennium B of R Plaque for life span of the plaque		
Purchase of Tablet, including inscription		52.00
	Y	



Where the interment of two or more bodies takes place at the same time in the same grave, the highest full appropriate fee will be charged for the first body and 50% of the appropriate fee for each other body.

Since 2007 any mason working within the cemeteries must be registered with NAMM/BRAMM or a similar accredited scheme, or will not receive authorisation to work.

From 2008 any mason fixing within the cemeteries must hold a BRAMM fixers licence or similar accredited licence.

Before any mason is able to undertake any new installations or additional inscriptions they are required to submit an application to do so.

The application must be signed by the registered grave owner(s) and all owners names and addresses printed in full.

The application fee charged, to erect a memorial, covers all administration costs, post checks, future health and safety stability tests and regulation compliance visits.

VAT shown at current rate, this is however subject to change by the Government at any point throughout the year.

2nd March 2018