



IPSWICH

BOROUGH COUNCIL

BEREAVEMENT SERVICES

TABLE OF FEES & CHARGES

1st April 2019

BEREAVEMENT SERVICES

THE CEMETERIES OFFICE, 10 CEMETERY LANE, IPSWICH, SUFFOLK, IP4 2TQ

01473 433580

Cremation and Associated Costs

Fee includes use of chapel including all music facilities, slideshow facilities, a biodegradable ash container, use of waiting rooms, toilets, water refreshment and all attendances after the Funeral Director or other has placed the coffin on the chapel bier within the catafalque.

Medical Referee fees **are** included; this fee currently stands at £18.00.

Environmental Fees (Mercury Abatement) are included: this fee currently stands at £54

Description	Charge £
Hospital Contract Cremations	154.00
For the cremation of the body of foetal remains, a stillborn child or of a child whose age of death did not exceed four year <p style="text-align: right;">< 0-4</p>	154.00 **
For the cremation of the body of a child whose age at the time of death exceeded four years but did not exceed seventeen years <p style="text-align: right;">5-17</p>	223.00 **
For the cremation of the body of a person whose age at the time of death exceeded seventeen years <p style="text-align: right;">18 ></p>	750.00
For the cremation of the body – ANY SERVICE TYPE at 9.45 only	550.00
For the cremation of the body with NO Service (available between 8am -9.30am and 4.15pm only)	500.00
For the cremation of body parts of a person of any age <p style="text-align: right;">< 0-18 ></p>	127.00
For the use of the Old Cemetery Church or Crematorium Chapel for a memorial service only or a booked or taken extended service	250.00

** No charges for burial or cremation fees for children under the age of 18, where the parents and guardians of the child are residents of the Borough of Ipswich.

Cremation and Associated Costs

Description	Charge £
The scattering (the loose interment) of cremated remains, cremated here and placed in the lawn of the month of cremation, or alternative lawn and unattended	F.O.C.
The scattering (the loose interment) of cremated remains, cremated here and placed within a family grave, and unattended	55.00
The scattering (the loose interment) of cremated remains, cremated elsewhere and placed in any lawn, or within a family grave, and unattended	55.00
The scattering (the loose interment) of cremated remains by a living memorial in any cemetery, and unattended Standard Rose Tree	173.00 260.00
An appointment with the burial attendant to enable the witnessing of any scattering or interment	46.00
Certificate of Cremation (Register Extract)	F.O.C.
Temporary storage of cremated remains (maximum 3 months) Initial 7 days First month or part thereof Per month or part thereof, after first month	No charge 16.00 32.00
Medical Referee Fee (Set by outside agencies, subject to change at any time)	18.00

Burial and Associated Costs

Description	Charge £
Burial of cremated remains to a maximum depth in a grave for which the exclusive right of burial has been granted	214.00

Description	Charge £
For the granting/purchase of exclusive rights of burial in a grave space (Initial period of 50 years, renewal periods of 50, 25 or 10 years)	
50 years	
Children	173.00 **
New grave	
Re-use(Initial purchase/Renewal)	108.00
Adult	1406.00
New grave	
Re-use(Initial purchase/Renewal)	952.00
25 years	
Children	82.00**
Renewal only	
Adult	746.00**
Renewal only	
10 years	
Children	57.00**
Renewal only	
Adult	303.00
Renewal only	

** No charges for burial or cremation fees for children under the age of 18, where the parents and guardians of the child are residents of the Borough of Ipswich.

Description	Charge £
CREMATION PLOT	
For the granting/purchase of exclusive rights of burial in a cremation plot for a period of 50 years	
New plot (holding up to 4 sets)	1406.00
Re-use plot (holding up to 2 sets) (Renewal of plot for 50 years)	963.00
Renewal for 25 years	703.00
Renewal for 10 years	422.00
Re-use plot for memorial use only	865.00

Renewal period of 100 years is the maximum allowed in 10, 25 or 50 year periods of any combination

Millennium Memorial Garden Columbaria Niche	Fee	Vat 20%	Charge £
25 year lease (Initial or Renewal)			649.00
10 year lease (Initial or Renewal)			303.00
1 year lease (Initial or Renewal)			87.00
New and/or replacement plaques	219.00	43.80	262.80
Cremated remains placement fee			Nil

Description	Charge £
Millennium Vaults	
25 year lease, to include provision and choice of colour of front panel	258.00
10 year lease, to include provision and choice of colour of front panel	135.00
1 year lease, to include provision and choice of colour of front panel	65.00
Front panels may be taken away blank and be inscribed by independent stonemasons, subject to conditions Inscription (<i>cost dependent on number of letters in inscription</i>)	£40.00 + VAT (£48.00) per hour Masonry Labour Charge
14 letters per hour for cut and gild (gold leaf)	£40.00 + VAT (£48.00) per hour + materials
18 letters per hour to cut and paint (silver/black)	£40.00 + VAT (£48.00) per hour + materials

Description	Charge £
Babies/Children's Columbarium (Elephant)	
25 year lease, to include provision and choice of lettering and internment of ashes.	750.00
10 year lease, to include provision and choice of lettering and internment of ashes.	500.00
1 year lease, to include provision and choice of lettering and internment of ashes.	200.00
Mushrooms	
25 year lease to include lettering on plaque	500.00
10 year lease to include lettering on plaque	250.00
1 year lease to include lettering on plaque	125.00

Description	Charge £
Orchard Conservation Area	
The scattering (the loose interment) of cremated remains by fruit tree	300.00
An appointment with the burial attendant to enable the witnessing of any scattering or interment	46.00

Description	Charge £
Registration charge for change of ownership and deed amendment (Transfer of Rights)	33.00
If Bereavement Services prepare the statutory declaration & transfer altogether	65.00
Turfing of a grave (Old, New and Millennium Traditional)	
Child 0-17	33.00
Adult 18 >	65.00
Annual Memorial Care Service – based on actual time, per hour or part thereof for child and adult spaces and enclosures (1hour minimum)	£40.00 + VAT (£48.00) per hour & materials
Genealogical (family) research – requested information searches from burial and cremation records (No charge made for customers own access to indices or grave locations)	Charged at £32.00 per hour or part thereof. <i>Min charge 1 Hour</i>

Description - Cremation and Burial Cancellation Charge	Charge £
In the event of a cremation or burial being cancelled within five* working days prior to the date booked a charge will be levied if it is not possible to reallocate the appointment to the same or alternative funeral arranger	82.00
If the cancellation is within three* working days prior to the date booked, the charge will be immediately applicable and any excavation works already undertaken will be charged for, in addition to the cancellation fee	82.00
Any cancellations over three days in advance of the date booked will not incur any charge	
Failure to attend appointments made with the burial attendant will result in the full charge being levied, unless cancelled within two working days prior to the appointment.	42.00

Memorials for Cremation and Burial

Cremation

Inscription in the Book of Remembrance (The charge includes entry into the Book of remembrance and one memorial card)	Charge £ (including 20% vat)
Two lines	63.00
Five lines	122.00
Eight lines	180.00
Five line floral	219.00
Eight line floral	266.00
Five line badge, crest, natural history	266.00
Eight line badge, crest, natural history	323.00
Full coat of arms (8 lines)	370.00

Additional Memorial Cards	Charge £ (including 20% vat)
Two lines	28.00
Five lines	55.00
Eight lines	108.00
Five line floral	108.00
Eight line floral	139.00
Five line badge, crest, natural history	124.00
Eight line badge, crest, natural history	160.00
Full coat of arms (8 lines)	211.00


Temple of Remembrance – No Increase 19-20	Fee	Vat	Charge £	
Panels on 10 year lease – NO VAT ON RENEWALS				
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> 25yr renewal on panels previously taken on 25 yr lease Single 371.00 Double 577.00 </div>	Single	221.67	44.33	266.00
	Renewal			201.00
	Double	352.50	70.50	423.00
	Renewal			320.00
Tablets on 10 year lease – NO VAT ON RENEWALS				
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> 25yr renewal on tablets previously taken on 25 yr lease Single 289.00 Double 485.00 Treble 655.00 </div>	Single	177.50	35.50	213.00
	Renewal			160.00
	Double	318.33	63.67	382.00
	Renewal			287.00
	Treble	455.00	91.00	546.00
Renewal			412.00	
Niches on 25 year lease (subject to availability)				
	Single	258.00		258.00
	Renewal	196.00		196.00
	Double	505.00		505.00
	Renewal	382.00		382.00

Leather Panels placed on 5 year lease (Renewal Only Now)			
	Renewal Replacement	51.67	10.33
			62.00
Commemorative Flower vase	Renewal Replacement	15.83	3.17
			37.00
			19.00
Yorkstone Tree Boulder placed on 5 year lease	Purchase	343.33	68.67
	Renewal Replacement	133.33	26.67
			412.00
			232.00
			160.00
Vase Block placed on 10 year lease	Purchase	386.67	77.33
	Renewal Replacement	133.33	26.67
			464.00
			309.00
			160.00
<u>Rose Plaques</u>			
Standard, rectangular or oval (<i>black or brown</i>)		129.17	25.83
Non standard, heart shape (<i>black or brown</i>)		133.33	26.67
Non standard, rectangular + cameo (<i>black or brown</i>)		193.33	38.67
			232.00
3 year lease or 3 year renewal of lease			87.00
Replacement plaque (<i>Full present cost minus 15%</i>)			-

Burial

Description	Charge
For authorisation to erect or place a headstone or cross in any cemetery (including authorisation to erect memorial on a cremation plot)	
Adult grave space not exceeding 3' 6" in height	173.00
Child grave space not exceeding 2' 6" in height	108.00 **
For authorisation to erect or place a headstone or cross in the Old, New or Millennium traditional cemetery.	
A monument in the Old, New or Millennium Cemetery traditional sections.	
Adult grave space, exceeding 3'6" in height	623.00
Child grave space, exceeding 2'6" in height	330.00 **

General Memorials

Description	Charge £ (including 20% vat)
A single brick within the Millennium Rose Garden Walk of Remembrance	103.00
Reservation of a brick space (blank brick–full cost applies when engraved brick replaces the blank)	39.00
Baby plaque, Section 'R' Memorial	126.00
Baby public grave marker	84.00
Green (plastic) flower vase	7.00
Individual memorial seat with bronze plaque	
4' seat	942.00
5' seat	1050.00
Additional bronze plaque	98.00
Shared memorial seat scheme on 5 year lease	
For each bronze plaque purchased and displayed	298.00
For each bronze plaque renewed	201.00
For each bronze plaque replaced	98.00
Millennium B of R Plaque for life span of the plaque	
Purchase of Tablet, including inscription	55.00
	

Where the interment of two or more bodies takes place at the same time in the same grave, the highest full appropriate fee will be charged for the first body and 50% of the appropriate fee for each other body.

Since 2007 any mason working within the cemeteries must be registered with NAMM/BRAMM or a similar accredited scheme, or will not receive authorisation to work.

From 2008 any mason fixing within the cemeteries must hold a BRAMM fixers licence or similar accredited licence.

Before any mason is able to undertake any new installations or additional inscriptions they are required to submit an application to do so.

The application must be signed by the registered grave owner(s) and all owners names and addresses printed in full.

The application fee charged, to erect a memorial, covers all administration costs, post checks, future health and safety stability tests and regulation compliance visits.

VAT shown at current rate, this is however subject to change by the Government at any point throughout the year.

1st April 2019